



# WASTE MANAGEMENT AND DISPOSAL POLICY



**V.K.A. Polymers Private Limited  
9/939 Chinna Andan Kovil Street,  
Karur-639002  
Tamil Nadu, India.**

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V.K.A Polymers Private Limited is dedicated to environmentally responsible operations, as outlined in this Waste Management and Disposal Policy. This policy underscores waste management approaches and safe disposal guidelines, reflecting the company's commitment to sustainability and community well-being. By adhering to this policy, V.K.A. Polymers contributes to a cleaner and healthier environment for present and future generations.

### SCOPE:

This policy applies to all employees, contractors and suppliers working on the premises of V.K.A. Polymers Private Limited and its behalf.

### Objectives:

- **Minimization:** We strive to minimize waste generation through efficient processes, resource optimization, and responsible consumption.
- **Segregation:** We segregate and categorise wastes at each level of our process into recyclable, non-recyclable, hazardous, and e-waste.
- **Recycling:** Our priority is to recycle materials whenever possible, reducing the strain on natural resources and minimizing environmental impact.
- **Safe Disposal:** When garbage cannot be recycled, we dispose it in a way that does the least amount of damage to the environment and to people's health.
- **Compliance:** We adopt waste management and disposal while complying to all relevant waste management laws, regulations, and standards.

### Guidelines:

- **Source Segregation:** All employees shall be responsible in segregating waste at its source as per guidelines provided by the waste management team.
- **Recyclable Materials:** Items such as paper, cardboard, plastics, glass, and metals shall be segregated and stored in the identified waste storage area.
- **Non-Recyclable Materials:** Items that cannot be recycled shall be segregated and stored in the identified waste storage area.
- **Hazardous Waste:** Hazardous waste, including oil drums, batteries, and electronic waste, shall be carefully segregated, stored in the identified waste storage area and sold to authorised waste recycling agency.
- **Organic Waste:** Food waste and other organic materials shall be collected separately for responsible disposal and used as compost.

- **E-Waste:** Electronic waste should be collected separately, stored in the identified waste storage area and sent to authorized e-waste recycling facilities.
- **Waste Collection:** Waste collection schedules and procedures shall be communicated to all employees, ensuring efficient and organized waste disposal.
- **Waste Audit:** Regular waste audits shall be conducted to identify areas for improvement and to assess the effectiveness of waste reduction initiatives and the traceability system.
- **Training and Awareness:** All employees shall receive training on waste management practices, highlighting the importance of their role in minimizing waste generation and following proper disposal procedures.
- **Continuous Improvement:** V.K.A. Polymers continuously seek innovative methods to reduce waste, enhance recycling, and improve overall waste management processes.

#### **Monitoring and Review:**

This policy shall be reviewed whenever necessary to ensure its effectiveness and relevance. Feedback from employees, waste management data, and evolving environmental regulations will contribute to the policy's ongoing enhancement.

**10 Jan 2020**

**Managing Director**